

CISTEM Kick-off Meeting

CISTEM Kick-off Meeting was held on 24th of January 2018. at Elvsys (83 Avenue Philippe Auguste, Paris 75011, France). The meeting started at 13:00 and finished at 19:00. Nine people were participating in this meeting: from BioSense Institute (Georges Dubourg, Jovana Stanojev), from Elvsys (Lydie Jeux), from Cherry Biotech (Jeremy Cramer, Pierre Gaudriault), from Universidad Zaragoza (Ignacio Ochoa Garrido), from BEOncip (Rosa Monge) and from Jagiellonian University in Krakow (Jozef Dulak, Jacek Stepniewski). Participants have presented their institutions and after that, discussion about project was opened. Topics of the discussion were: project overview, tasks and work packages, deliverables and milestones, trainings, workshops, secondments, website and social media. Kick-off Meeting was very successful. Consortium agreed upon majority of things and established future collaboration. Furthermore partners shared their vision for the the next four years of the CISTEM project.

Agenda of the Kick-off Meeting:

Time	Topic	Speaker
13h15-13h30	Arrival, Tea & coffee	
13h30-13h45	Welcome and Introduction	Georges Dubourg
13h45-15h30	Tour de Table: presentation of participants	All (10-15min each)
15h30-16h15	CISTEM project presentation <ul style="list-style-type: none"> - Project overview - Objectives - Task and work-packages description - Deliverables and milestones - Training, workshops and 	Georges Dubourg

secondments		
15h30-16h15	Communication	Jovana Stanojev
16h15-16h30	Management Structure External advisory board	Georges Dubourg
16h30-16h45	Coffee-break	
16h45-17h	Financial aspect	Georges Dubourg
17h-19h	Wrap-up and discussion	All
19h-19h15	Group photo	All
20h	Dinner	

The participants of the kick-off meeting visited also Elvsys “Microfluidic innovation center”:

